

**Name of meeting:** Corporate Governance and Audit Committee  
**Date:** 24 November 2023  
**Title of report:** Approval of the Council's final accounts for 2022/23

<b>Key Decision - Is it likely to result in spending or saving £500k or more, or to have a significant effect on two or more electoral wards?</b>	<b>No</b>
<b>Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a></b>	<b>Key Decision: No</b> <b>Private Report/Private Appendix: N/A</b>
<b>The Decision - Is it eligible for call in by Scrutiny?</b>	<b>No</b>
<b>Date signed off by Strategic Director &amp; name</b>  <b>Is it also signed off by the Service Director for Finance, IT and Transactional Services?</b>  <b>Is it also signed off by the Service Director – Legal Governance &amp; Commissioning?</b>	  <b>Isabel Brittain 15/11/2023</b>  <b>Julie Muscroft 15/11/2023</b>
<b>Cabinet member portfolio - Corporate</b>	<b>Cllr Cathy Scott</b> <b>Cllr Graham Turner</b>

**Electoral wards affected:** All  
**Ward councillors consulted:** N/A  
**Public or Private:** Public

**GDPR:** This report contains no information that falls within the scope of General Data Protection Regulations.

## 1 Summary

The report updates Members on the final accounts and audit processes for 2022/23 and asks Members of this Committee to approve the Council's Statement of Accounts for 2022/23 including the final version of the Annual Governance Statement.

The preparation of the Statement of Accounts is a statutory requirement and local authorities are now required to have them signed by the section 151 Officer by 31 May and published with an Audit Certificate by 30 September, following the end of the financial year.

Despite the significant challenges to the Council's finance team dealing with multiple competing demands, the draft accounts were completed and signed by the Council's Service Director - Finance on 29 June 2023. There were no queries or objections raised in the six week public inspection period. The audit of the 2022/23 Statement of Accounts is substantially complete and the Council's auditors, Grant Thornton, have issued their Draft Audit Findings Report (ISA 260). The Annual Governance Statement was approved by this Committee on the 29<sup>th</sup> September. Following consideration of this report, the Committee is responsible for the approval of the Council's Accounts and the Annual Governance Statement.

## **2 Information required to take a decision**

- 2.1 The process for producing the accounts went smoothly and the draft accounts were signed on 29 June 2023 by the Service Director- Finance. This is after the statutory sign off deadline of 31 May 2023 and as previously advised, this was a result of numerous contributing factors, including the late confirmation of the change in deadline, the ongoing 2021/22 Accounts audit (at that time) and overall capacity constraints within the accountancy team. The draft accounts have been available to view on the Council's website.
- 2.2 The six week period when the public are permitted to inspect the accounts started on 5 July and finished on 16 August. During the period, local electors can ask the auditor questions about or raise objections to items in the accounts. There were no queries or objections raised.
- 2.3 It is anticipated that Grant Thornton will issue an unqualified opinion on the Council's Statement of Accounts. Grant Thornton have issued their Draft Audit Findings Report (ISA 260). The report summarises significant findings, conclusions and recommendations arising from audit work throughout the year and will have been presented to Members earlier at this meeting.
- 2.4 The auditor's report comments that the Council produces high quality and materially correct financial statements, the quality of working papers provided was good and queries have been responded to in an acceptable timeframe. No material misstatements have been identified. The accounts have been amended for typographical corrections and a few minor disclosure errors. A final version of the Statement of Accounts is contained in Appendix A.
- 2.5 In line with the new Code of Audit Practice, the Auditor's Annual Report (the value for money (VFM) report), which provides a judgement on performance, as well as key recommendations on any significant weaknesses in arrangements identified during the audit, will follow on separately. The Code

requires the VFM report to be completed and issued within 3 months after the Statement of Accounts audit opinion is issued.

- 2.6 The Council's Annual Governance Statement was approved by this committee on 29<sup>th</sup> September, with authority delegated to the Chief Executive in consultation with the Leader of the Council to make necessary minor amendments to the statement. The updated statement is included at the back of the Statement of Accounts 2022/23, pages 136 to 151. The Leader of the Council and the Chief Executive have formally signed the Statement.
- 2.7 The auditor seeks a Letter of Representation from the Section 151 Officer and the Chair, including confirmation that this Committee has considered this item and the comments in the Annual Governance Report. A draft copy is included as Appendix B.
- 2.8 It is important that the Council has sound financial, governance and resources management arrangements in place to ensure that resources are available and used to support the Council's priorities, improve services and secure value for money for our tax payers. Specifically in respect of financial statements members are expected to "exercise collective responsibility for, and prioritise, financial reporting and demonstrate robust challenge and scrutiny". To assist councillors in this regard, a copy of the Unaudited Statement of Accounts was provided to members of this committee.

### **3 Implications for the Council**

Council funds support the delivery of the following Council objectives and priorities:

- 3.1 **Working with People**  
N/A
- 3.2 **Working with Partners**  
N/A
- 3.3 **Placed based working**  
N/A
- 3.4 **Climate Change & Air Quality**  
N/A
- 3.5 **Improving Outcomes for Children**  
N/A
- 3.6 **Financial Implications for the people living or working in Kirklees**  
N/A
- 3.7 **Other (e.g. Legal/Financial or Human Resources)**

The Annual Statement of Accounts are subject to external validation by appointed auditors to ensure that Council funds are also properly accounted for.

#### **4 Consultees and their opinions**

The main consultation has been with Grant Thornton leading to their report.

#### **5 Next steps**

The accounts will be formally published. The conclusion of the audit will be advertised on the Council's website.

#### **6 Officer recommendations and reasons**

Consideration of this report by the committee is required to comply with the Council's duties under the Accounts and Audit regs 2015 (as amended by the Accounts and Audit Amendment Regulations 2021) which require the audited Statement of Accounts to be published by 30 September.

Corporate Governance and Audit Committee are recommended to approve:

- (i) The Statement of Accounts 2022/23 incorporating the Annual Governance Statement (Appendix A), with the Chair of the Corporate Governance and Audit Committee certifying the Statement of Responsibilities on page 23 upon completion of the audit.
- (ii) The draft Letter of Representation (Appendix B), with the Chair signing the final version on behalf of the Committee upon completion of the audit.

#### **7 Contact Officer**

James Anderson      Head of Accountancy      01484 221000

#### **8 Background Papers and History of Decisions**

Accounts and Audit Regulations 2015  
Local Audit and Accountability Act 2014  
The Accounts and Audit (Amendment) Regulations 2021

#### **9 Service Director (Interim) responsible**

Isabel Brittain      01484 221000